



Procedure in the event that the Club is unable to operate

Policy Statement

The club will endeavour to operate at all times by ensuring staff back up at short notice. However, in unforeseen circumstances it may be in the best interest of child safety that the Club does not operate.

Procedure

In the event that staff are unable to work, as much notice will be given to the parents/carers to ensure suitable childcare arrangement can be made. However, in the event that the Club cannot operate at short notice, the school will inform the Headteacher and together they will contact parents and advise them of the situation.

Fees will be credited if the club cannot operate as planned.

To be reviewed November 2016